

BY-LAWS

Men's Auxiliary Post No. \_\_\_\_\_

VETERANS OF FOREIGN WARS OF THE UNITED STATES  
DEPARTMENT OF INDIANA

ARTICLE I  
NAME AND LOCATION

Sec. 1. By virtue of Charter granted, this Auxiliary shall be known as \_\_\_\_\_

Men's Auxiliary No. \_\_\_\_\_ Veterans of Foreign Wars of the United States Men's  
Auxiliary.

Sec. 2. The location of this Auxiliary shall be in the City of \_\_\_\_\_

County of \_\_\_\_\_ State \_\_\_\_\_.

ARTICLE II  
SUBORDINATION

Sec. 1. The Supreme power of this association is vested in the National Convention and this Auxiliary shall be at all times governed by the Congressional Charter, and By-Laws of the Veterans of Foreign Wars of the United States, the By-Laws of the Department of Indiana, The Department Convention, Department Council of Administration, State Commander and the Commander of VFW Post \_\_\_\_\_. For the purpose of this Article and Section, Resolutions adopted by the State Convention are held to be lawful orders.

ARTICLE III  
MEETINGS

Sec. 1. Place: The regular meeting place of this Men's Auxiliary shall be at

\_\_\_\_\_

Sec. 2. Time: The regular meeting of the Men's Auxiliary shall be held on the \_\_\_\_\_ and

\_\_\_\_\_ of each month, to be called to order at \_\_\_\_\_ p.m. The appointed day and time of regular meetings may be changed by a two thirds vote of the members present at any regular meeting. The Auxiliary members, the Post Commander, and the Department Commander shall be notified of any change of the appointed day and/or time of the regular meeting.

Sec. 3. Special meetings may be called in accordance with the provisions of the National By-Laws.

Sec. 4. Quorum \_\_\_\_\_ members in good standing shall constitute a quorum for the  
(not less than five)  
transaction of business.

ARTICLE IV  
MEMBERSHIP

Sec. 1. Membership in this Auxiliary, eligibility to, application for, acquiring and maintenance of, loss of, and discipline shall be in accordance with the provisions of the National By-Laws.

Sec. 2. The dues of this Auxiliary shall be \$ \_\_\_\_\_, payable in accordance with the Post By-Laws.

Sec. 3. The dues of this Auxiliary shall never be less than the amount required by the VFW Post By-Laws.

Sec. 4. Eligibility: Membership in the Men's Auxiliary to the Veterans of Foreign Wars shall be limited to husbands, widower, fathers, grandfathers, sons, grandsons, brothers, and half brothers (who attained that status prior to age sixteen (16) of persons who were or are eligible for membership in the Veterans of Foreign Wars of the United States ). Members must be not less than sixteen (16) years old. Men eligible for membership in the Veterans of Foreign Wars of the United States shall not be eligible for membership in the Men's Auxiliary.

Sec. 5. Application for and eligibility to the Men's Auxiliary must be approved by the V.F.W. Post.

ARTICLE V  
OFFICERS

Sec. 1. Eligibility to, nomination, election or appointment, installation and term of office shall be in accordance with the provision of the National By-Laws.

Sec. 2. The duties of all officers shall be as those prescribed by the VFW Post and as the By-Laws may provide.

Sec. 3. The officers of the Auxiliary shall be President, Sr. Vice President, Jr. Vice President, Secretary, Treasurer, Chaplain and Trustees.

ARTICLE VI  
COMMITTEES AND DUTIES

Sec. 1. All Committees and their chairmen, unless otherwise provided, shall be appointed by the President as promptly as possible after election to office, and as such shall serve at his will and pleasure. The Auxiliary Treasurer, by virtue of his office, shall be treasurer of all committees handling funds.

Sec. 2. The Standing Committees of the Auxiliary shall be as follows:

- |                |                          |
|----------------|--------------------------|
| (a) Membership | (e) Youth Activities     |
| (b) Relief     | (f) Americanism          |
| (c) Poppy      | (g) Community Activities |
| (d) Publicity  | (h) Safety               |

ARTICLE VII  
CONTROL OF SUBSIDIARY UNITS

Sec. 1. Any activity, unit of clubrooms sponsored, conducted or operated by the Posts, incorporated separately from the Auxiliary or unincorporated, shall be at all times under the direct control of the Post.

Sec. 2. All funds derived from any of the above shall be in the custody of the Men's Auxiliary.

Sec. 3. All money, property and assets of every kind as well as all records in connection therewith used, held and owned by any of the above activities is the property of the Auxiliary and must be placed in the care and custody of the Men's Auxiliary.

Sec. 4. Disposition of Property: In the event of a surrender, cancellation or forfeiture of a Charter of a Men's Auxiliary, all official records, money and other property shall immediately become property of the VFW Post.

#### ARTICLE VII EXPENDITURE OF FUNDS

Sec. 1. Expenditures of funds shall be made only after prior authorization by the Auxiliary and on proper voucher drawn by the Treasurer and approved by the Auxiliary President. All checks for expenditure of Auxiliary funds shall be numbered in sequence, the number of each check to correspond with the voucher authorizing the same and in addition to the signature of the Treasurer, shall be countersigned by the Auxiliary President.

Sec. 2. No other payment or expenditures shall be made except on the specific authorization of the Auxiliary in each and every case.

#### ARTICLE IX COMPENSATION

Sec. 1. No compensation shall be paid to any officer of this Auxiliary for his service as such officer, except as hereafter may be provided.

Sec. 2. For services rendered, the Auxiliary may, by majority vote, pay the annual dues of the Secretary and Treasurer for the periods or parts of periods they serve as such, and such other compensation commensurate with their duties as may be determined and specified by vote of the Auxiliary and sponsoring VFW Post.

#### ARTICLE X FUND RAISING AND PROMOTIONS/SOLICITATIONS

Sec. 1. This Auxiliary shall solicit funds or donation only by prior vote of the VFW Post members agreeing to the proposition. It shall not solicit funds or donations or otherwise engage in fund raising activities or projects outside the immediate geographical area or community of the Post.

Sec. 2. This Auxiliary shall not enter into any agreement with a promoter for the purpose of raising funds unless approved by the Post. Fund raising organizations or individuals conducting solicitations, activities or projects for a profit shall not be engaged or used by the Auxiliary for such purposes unless such engagement is made by written agreement between the VFW Post and the organization or individuals providing those services. The form of any such written agreement must be submitted to the Department Commander for review at least thirty (30) days prior to any Auxiliary entering into any such agreement.

Sec. 3. Unless previously authorized by a majority vote of the Auxiliary, no solicitations or ticket sales shall be permitted in the post quarters or at socials or meetings unless such solicitations or ticket sales shall have been approved by the VFW Post.

#### ARTICLE XI MISCELLANEOUS

Sec. 1. Every member of this Auxiliary shall keep the Auxiliary Secretary and Treasurer advised of his current address by promptly reporting any change of same.

Sec. 2. One copy of these By-Laws shall be issued to each elected and appointed officer of this Auxiliary.

ARTICLE XII  
SPEECHES

Sec. 1. No member will be permitted to speak on any one subject (Pro or Con) more than twice; and the first time no longer than five (5) minutes, and the second time no longer than three (3) minutes, with the exception of a committee report and recommendations and visiting guests who have a message to impart.

ARTICLE XIII  
AMENDMENTS

Sec. 1. These By-Laws shall become effective after adoption by this Auxiliary and after review by the Post Commander, the State Commander, Department of \_\_\_\_\_ of the Veterans of Foreign Wars of the United States.

Sec. 2. These By-Laws may be amended by the Auxiliary by two-thirds vote of the members present at a stated meeting thereof provided, however, such amendments have been read at the preceding stated meeting and each member notified, at least seven (7) days in advance by first class mail, or the contents of the amendments and the date on which the proposed amendments are to be presented for adoption. All amendments shall be forwarded through channels and reviewed by the Post Commander, State Commander, Department of \_\_\_\_\_ before becoming effective.

Sec. 3. Wherever these By-Laws or subsequent amendments may be found to be in conflict with The Congressional Charter, present or any future National By-Laws and By-Laws of the Department, and By-Laws of the VFW Post, the latter shall prevail and be binding upon the Auxiliary as though written herein.

These By-Laws were adopted, subject to the review of the Post Commander, State Commander, Department of \_\_\_\_\_, Veterans of Foreign Wars of the United States on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_\_, at a regular meeting of this Auxiliary in the City of \_\_\_\_\_, and County of \_\_\_\_\_, State of \_\_\_\_\_.

By \_\_\_\_\_  
Post Commander

By \_\_\_\_\_  
Auxiliary President

OFFICIAL:

By \_\_\_\_\_  
Men's Auxiliary Secretary

(Documents to be completed in triplicate with signatures of VFW Post Commander, Men's Auxiliary President and Secretary affixed to each copy)